



TRUSTEE MEETING AGENDA 7/1/2026

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the audio/video recording as the Official Minutes of the June 17th Board of Trustees regular meeting.
- Bills before the Board

Public Speaker-

- Judge Loxley and Judge Fischer

Public Comments

New Business

Resolutions

- Resolution No. 26-0701A- Approving Increase in Appropriations and Purchase of a Scag Lawn Tractor
- Resolution No. 26-0701B- Authorizing to Declare 0 Hildebrant Drive, Parcel 1604428003 a Nuisance Property and Removal of Vegetation and Other Debris

Motions

- Motion to approve the amendment of the Hamilton Township roster as presented.
- Motion to approve the purchase of Cemetery Deeds as presented
- Motion to approve the purchase of a Wheel Lift-Balancer

Public Comments

Fiscal Officer's Report

Administrator's Report

Trustee Comments

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. Speakers must state their name and full address for the record.
2. The Board Chair will recognize each speaker, and only one person may speak at a time.
3. Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.
4. Anyone who willfully disrupts a Board meeting may be barred from speaking further or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)

HAMILTON TOWNSHIP ADMINISTRATION

Mark Sousa– *Board Chair*
Darryl Cordrey– *Vice Chair*
Joseph Rozzi – *Trustee*
Leah Elliott - *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator

Jeff Wright
(513) 683-8520

Police Department

Quillan Short – Police Chief
Phone: (513) 683-0538

Fire and Emergency Services

Jason Jewett– Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-1622

Public Works

Don Pelfrey– Director
Phone: (513) 683-5320

Assist. Fiscal Officer

Ellen Horman
Phone: (513) 239-2377

Human Resources

Cheryl Allgeyer
Phone: (513) 239-2384

Zoning Administrator

Cathy Walton
Phone: (513) 683-8520

Parks and Recreation

Nicole Earley
(513) 683-5360

Hamilton Township Trustee Meeting

June 17, 2026

Trustee Board Chairman, Mark Sousa, called the meeting to order at 6:00 PM. Mr. Rozzi and Mr. Sousa were present.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes

The Pledge of Allegiance was recited by all.

A motion was made by Mr. Sousa, with a second by Mr. Rozzi, to approve the audio/visual as the Official Meeting Minutes of the February 18th Board of Trustees regular meeting.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes

A motion was made by Mr. Sousa, with a second by Mr. Rozzi, to approve the bills as presented before the Board.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes

Swearing in Ceremony/Promotion

Fire Chief Jewett conducted the swearing-in ceremony and pinning for new Firefighter/EMTs and a departmental promotion.

Piotr Mieczkowski was sworn in as a full-time Firefighter/EMT assigned to Unit 1. He brings prior fire service experience from multiple departments and holds Firefighter II and EMT certifications. He is currently enrolled in paramedic school and continues to advance his training.

Ashleigh Meece was sworn in as a full-time Firefighter/EMT assigned to Unit 2. A Hamilton Township native and graduate of Little Miami High School, she discovered her passion for the fire service through a high school internship. She holds Firefighter II and EMT certifications and is currently attending paramedic school.

Andrew Robinson was sworn in as a full-time Firefighter/EMT assigned to Unit 3. He is a graduate of the Great Oaks Fire Academy, certified as a Firefighter II and EMT, and plans to

pursue paramedic school. His background includes strong family ties to public safety and a commitment to continued professional growth.

The ceremony also included the promotion of Justin Cormany to Assistant Chief. Assistant Chief Cormany has served Hamilton Township Fire Rescue since 2005 and has advanced through every rank in the department. With over 26 years of fire service experience and completion of the Ohio Fire Executive Program, his promotion recognizes his long-standing leadership and dedication to public safety.

Police Chief Short conducted the swearing-in ceremony for two new full-time patrol officers, administering the oath of office and participating in the pinning ceremony.

Carson Perry was sworn in as a full-time patrol officer. He is a 2023 graduate of Milford High School and served in the United States Air Force Air National Guard as an Electrical Power Production Specialist, including a deployment to Baghdad, Iraq in support of critical communications infrastructure. Following his military service, he graduated from the Butler Tech Police Academy in June 2026.

Zacary Casey was also sworn in as a full-time patrol officer. He is a 2019 graduate of Goshen High School and served in the United States Navy from 2020–2024 as a Naval Air Traffic Controller. During his service, he received multiple honors including the Navy Pistol Marksmanship Ribbon, National Defense Service Medal, and Good Conduct Medal. He graduated from the Great Oaks Police Academy in April 2026.

Public Comments

Mr. Sousa opened the floor for public comment at 6:21 p.m. Mr. Charles Bastin asked for an update on the status of the Village of Classicway Planned Unit Development (PUD) revision proposal. Mr. Sousa replied that there was no current update, and it is unclear whether the developer will withdraw the request or proceed with it at a later date. Hearing no further public comment, Mr. Sousa closed the public comment period.

New Business

Resolution No. 26-0617A- Authorizing Advancement from General Funds to the Lighting District

Mr. Sousa made a motion with a second from Mr. Rozzi to approve resolution 26-0617A, a resolution authorizing the Township Fiscal Officer to advance funds from the General Fund (1000) to the Lighting District Fund (2401).

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes

Resolution No. 26-0617B– Lighting District Compensation for Assistant Fiscal Officer

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 26-0617B, a resolution authorizing compensation to the Assistant Fiscal Officer Ellen Horman pursuant to O.R.C.515.12

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes

Resolution No. 26-0617C– Authorizing Special Assessments for Artificial Lighting in Certain Lighting District

Mr. Sousa made a motion with a second from Mr. Rozzi to approve resolution 26-0617C, a resolution authorizing special assessments for artificial lighting in certain lighting districts.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes

Resolution No. 26-0617D– Adopting 2027 Annual Tax Budget

The Administrator presented the 2027 Tax Budget, noting that Ohio law requires its adoption by July 15 and submission to the County Auditor by July 20. The budget was prepared conservatively by Assistant Fiscal Officer Ellen Horman, the Fiscal Officer, and department leadership to provide estimated revenues and expenditures for the coming year.

The Township is projecting increased revenue from EMS billing as population growth and visitor activity continue to increase service calls. The Administrator noted that declining balances in the Police and Fire/EMS special levy funds were anticipated because these outside millage levies do not grow with inflation or increases in property values due to state-mandated reduction factors.

The report also highlighted the newly established Hamilton Township–City of Lebanon JEDD Fund, which is expected to generate modest initial revenues with significant growth anticipated as additional commercial and mixed-use developments are completed within the district.

Revenue growth is also projected in the Township’s active TIF districts as new commercial development expands the tax base. These revenues are used to reimburse infrastructure costs and support local school districts.

The Administrator reported that construction of the new Public Works Facility is nearing completion, with the final construction payment expected in January 2027. Ongoing debt service payments will continue to be funded primarily through resources previously designated within the former Road and Bridge Fund.

The Board was informed that additional discussion and refinement of the proposed 2027 budget will occur during the annual budget development process and upcoming work session retreat.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 26-0617D, a resolution adopting the 2027 Annual Tax Budget.

Roll call as follows: Joe Rozzi
Mark Sousa

Resolution No. 26-0617E Authorizing Private Sale of Unneeded and Unfit-For-Use Property

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 26-0617E, a resolution authorizing private sales of unneeded and unfit-for-use property in the Police Department.

Roll call as follows: Mark Sousa Yes
Joe Rozzi Yes

Resolution No. 26-0617F– Approving Withdrawal from the Warren County Reginal Planning Commission

Administrator Wright stated that Hamilton Township has evolved significantly since the Warren County Regional Planning Commission (RPC) was established in 1971. As a limited home-rule township with experienced staff, knowledgeable members serving on the Zoning Commission and Board of Zoning Appeals, and engaged elected officials, the Township has the expertise necessary to guide its own land use, zoning, and development decisions. He noted that RPC recommendations and conditions have increasingly conflicted with the Township's adopted vision and have at times created confusion for residents and developers. As a result, he believes continued membership in the RPC is no longer an efficient or beneficial use of Township resources.

The Trustees reiterated that the RPC has become largely redundant given the Township's existing planning and zoning structure. They emphasized that Hamilton Township's zoning bodies, professional staff, and resident board members possess direct knowledge of the community and its goals, allowing them to make informed decisions that reflect local priorities. In contrast, RPC board members represent various jurisdictions throughout Warren County and do not have the same direct connection to Hamilton Township's residents, policies, and long-term vision.

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 26-0617F, a resolution withdrawing Hamilton Township's membership from the Warren County Regional Planning Commission.

Roll call as follows: Mark Sousa Yes
Joe Rozzi Yes

Resolution No. 26-0617G- Approving Increase of Appropriations in the General Fund

Mr. Sousa made a motion with a second from Mr. Rozzi to approve resolution 26-0617G, a resolution approving an increase in Township appropriations in the General Fund (1000) to reconcile budgets for the calendar year 2026 and declaring an emergency.

Roll call as follows: Joe Rozzi Yes
 Mark Sousa Yes

Resolution No. 26-0617H- Authorizing to Declare 44 Snook Rd a Nuisance Property and Removal of Vegetation and Other Debris

Mr. Sousa made a motion with a second from Mr. Rozzi to approve Resolution 26-0617H providing for and authorizing the removal of vegetation, garbage, refuse and other debris at 44 Snook Road, Parcel 1606226009, in Hamilton Township, declaring a nuisance and declaring an emergency.

Roll call as follows: Joe Rozzi Yes
 Mark Sousa Yes

Resolution No. 26-06017I- Authorizing to Declare 0 Mounts Road (Parcel 1728401011) a Nuisance Property and Removal of Vegetation and Other Debris

A motion was made by Mr. Sousa, with a second by Mr. Rozzi, to approve Resolution 26-0617I providing for and authorizing the removal of vegetation, garbage, refuse and other debris at 0 Mounts Road, Parcel 1728401011, in Hamilton Township, declaring a nuisance and declaring an emergency.

Roll call as follows: Mark Sousa Yes
 Joe Rozzi Yes

Public Comments

Mr. Sousa opened the floor to public comments at 6:46 PM; with nobody approaching he closed the floor to comments.

Fiscal Report

Fiscal Officer Leah Elliott presented the May fiscal report, noting that the Township is approximately 42% through the year. Year-to-date revenue totals \$8.9 million, representing 53% of budgeted revenue collected. Year-to-date expenditures total \$10.6 million, or 48% of the annual budget.

Ms. Elliott reported that several funds are trending lower compared to prior years, while the Road and Bridge Fund and Motor Vehicle Fund are higher than expected, which she attributed in

part to expenses related to the new Public Works Facility. She also noted that Fire/EMS revenues are expected to increase in line with continued township growth and development.

Clarification was requested regarding the lighting district, and Assistant Fiscal Officer Ellen Horman explained the methodology used to calculate costs.

Ms. Elliott also inquired about the Township Cemetery Fund and whether the Township would be required to acquire additional land once current capacity is reached. Administrator Wright responded that the Township will not be required to provide additional cemetery land in the future. The Trustees and staff discussed the possibility of adjusting rates for existing cemetery lots and agreed the matter will be revisited at the October budget retreat after comparing pricing with neighboring townships.

Administrator's Report

Administrator Mr. Wright began his report by expressing condolences to the family of Mr. Rigdon, who was found deceased in the Little Miami River on Sunday morning. He commended the cooperation between the Township's Police and Fire Departments during the response, noting the effective use of drone technology and the Fire Department's efforts to safely recover the individual while preserving the integrity of the scene.

The Fire Department continues its leadership development program, with officers participating in a second round of individual leadership assessments. Fire crews are also conducting community outreach, including preschool safety visits, and are available to provide safety training for local schools, churches, and businesses upon request.

The Public Works Department remains busy with several capital improvement projects, including full-depth asphalt repairs in the Miami Bluffs neighborhood and catch basin repairs on streets scheduled for repaving. Paving work is expected to begin as early as next week.

The Police Department was selected as the only agency in Ohio to beta test the new Signal 8 software platform, which will streamline field operations by integrating reporting, dispatch, records management, and electronic citations into a single mobile device. The Administrator recognized Chief Short for his leadership in securing this opportunity.

Twenty-seven Township youth are participating in the annual Junior Police Academy this week. The Police and Fire Departments are also developing a new "First Responders Camp" for teenagers, planned for 2027, to encourage interest in public safety careers.

The Administrator attended a HOMEARAMA planning meeting and reported that the 2026 show will be held at the Estates at Bothe Farms from August 29 through September 13. The development features homes on two- to four-acre lots, including one home already pre-sold for \$3.3 million. Hamilton Township Resident Day will be held on September 4, offering residents discounted admission.

Trustee Comments

Mr. Rozzi and Mr. Sousa acknowledged the strong attendance at the Touch-a-Truck event held this past Saturday.

Mr. Rozzi reminded the public about the upcoming Freedom Festival on June 27 from 5:00 p.m. to 9:00 p.m., which will conclude with a fireworks display donated by Rozzi Fireworks.

Mr. Sousa also informed the public that TPC River's Bend has become a golf cart inspection site for the Police Department due to the high volume of golf carts in the area. He noted that other neighborhoods or organizations with a high concentration of golf carts that are interested in becoming an inspection site may contact the Police Department for additional information.

Executive Session

Mr. Sousa made a motion with a second from Mr. Rozzi to into executive session at 6:58 PM in accordance with ORC 121.22(G)(1) to discuss the employment of a public employee.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes

Mr. Sousa made a motion with a second from Mr. Rozzi to come out of the executive session at 7:46 PM.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes

Adjournment-

Mr. Sousa made a motion with a second from Mr. Rozzi to adjourn at 7:48 PM.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes



Office of Township Administrator
7/1/26 Trustee Meeting

The following motion has been prepared for the Board of Hamilton Township Trustees by the Office of Township Administrator:

Motion to approve Resolution 26-0701A– A resolution approving an increase in Township appropriations in the General Fund (1000) to reconcile budgets for the calendar year 2026 and declaring an emergency.

The Township Public Works and Park employees mow hundreds of acres of parks and athletic fields every week. One of the John Deer tractor mowers has a cracked engine block and is not operable. Mechanics have made several repairs to it this year, but it is no longer able to be maintained. The mower that needs replaced is 11 and ½ years old, has 1,600 hours on it and used approximately 20 hours each week to mow 30 to 40 acres, including heavily used soccer fields.

Staff is recommending that we purchase a replacement Scag Chettah lawn tractor from Zimmer Tractor in a total amount of \$14,804. This quote is from the Ohio Cooperative Purchasing Program and is approximately \$2,000 cheaper than retail pricing. For the sake of comparing options, staff also received a quote of almost \$3,000 for a new engine, but it does not make good business sense to spend that amount on a heavily-used tractor that is almost 11 years old. We also received a quote to lease a mower like we are recommending purchasing, and the monthly lease expense would be \$3,000.

As this replacement was not anticipated in the 2026 capital budget, it is also necessary to increase appropriations to accommodate the replacement purchase. Funds for the park expenses come from the General Fund.

The Township of Hamilton, Warren County, Ohio Board of Trustees met in regular session on July 1, 2026, at 6:00 p.m. at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa– Trustee, *Chair*
Joseph P. Rozzi – Trustee

Mr. _____ presented the following Resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY, OHIO
RESOLUTION NUMBER 26-0701A**

**A RESOLUTION APPROVING AN INCREASE IN TOWNSHIP APPROPRIATIONS IN
THE GENERAL FUND (1000) TO RECONCILE BUDGETS FOR THE CALENDAR YEAR
2026 AND DECLARING AN EMERGENCY**

WHEREAS, the Board of Township Trustees wishes to authorize and approve an increase in appropriations in order to reconcile budgets and appropriations for the calendar year 2026;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Hamilton Township, Warren County, Ohio that:

- SECTION 1.** The Fiscal Officer is hereby authorized and directed to increase the appropriations for the General Fund in the amount of \$14,804.00 in the account 1000-760-740-0000 Machinery, Equipment and Furniture.
- SECTION 2.** The Fiscal Officer is hereby authorized and directed to approve Blanket Certificates for the General Fund to purchase a Scag lawn tractor with mowing deck from Zimmer Tractor in the amount of \$14,804.00.
- SECTION 3.** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of Hamilton Township, and shall therefore take effect and be in force immediately upon its passage.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____

Resolution adopted this 1st day of July, 2026.

Attest:

Leah M. Elliott, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board on July 1, 2026.

Date: _____

Leah M. Elliott, *Fiscal Officer*



461 BREADEN DR
MONROE, OH, 45050
Phone: (513) 539-0539

ZIMMERTRACTOR.COM

Invoice #	003-0
Date	6/23/2026
Time	3:54 PM

PO #:	000
Document #:	003-31385
Due Date:	7/10/2026

Salesman:	Brian Petri
Ship Via:	
Terms:	Net 10th

HAMILTON TOWNSHIP (5136838520)		
7780 SOUTH RT 48		
MAINEVILLE	OH	45039
Contact:	HAMILTON TOWNSHIP, (513) 683-8520	

Wholegood Estimate

Ship To:		

Item Number Description	Qty	Price	Amount	Disc	Subtotal	Sales Tax	Extended Amount	Back Order	Drop Ship
WG ON ORDER									
SCAG CHETTAH II- SCZII-72- 38FX-EFI- KAW ENGINE 72" DECK	1.00	\$14,429.00	\$14,429.00		\$14,429.00		\$14,429.00		
WG ON ORDER									
SET UP, FREIGHT	1.00	\$300.00	\$300.00		\$300.00		\$300.00		
WG ON ORDER									
DOC FEE	1.00	\$75.00	\$75.00		\$75.00		\$75.00		

Cash	Check/Check#	CC/CC Type	On Acct.	Mfg Credit	CIT	Deposit	Other
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Price on this sales quote is an estimate and is subject to being increased.

Final pricing and applicable programs will be established at delivery.

Order cancellation and refund of earnest money deposits are available in the event of a price increase between the date of the quote and the date of delivery.

Special order equipment that are non-stocking items will not be eligible for refunds of deposits made on equipment.

Summary of Charges	
\$0.00	Taxable
\$14,804.00	Non-Taxable
\$14,804.00	Subtotal
\$0.00	Sales Tax
\$14,804.00	Total
\$0.00	Amount Tendered
\$0.00	Change Due

Customer Signature	Date
--------------------	------

Exempt Tax Cert #:	
Expiration Date:	

Printed:6/23/2026 3:57 PM

Page 1 of 1 Pages



Get Real-Time Text Alerts
& Be the First to Know

Ship To: None

• Amella (513) 797-4500	• Greenville (937) 548-1151
• Anna (937) 693-2221	• Knightsown (765) 932-2977
• Bloomington (812) 338-4133	• Lebanon (513) 932-3961
• Botkins (937) 693-2201	• Oxford (513) 523-4169
• Franklin (317) 738-2250	• Richmond (765) 962-7330
• Germantown (937) 855-6536	• Tipp City (937) 877-1920
• Greenburg (812) 663-5992	• Urbana (937) 653-5281

01 - LEBANON		
Date 06/24/2026	Time 14:17:54 (O)	Page 1
Account No. HAMIL022	Phone No. 5136835360	Estimate No. 003608
Ship Via		
Sales Tax License No. 31-0978081		Federal Exemption No.
		G59

ESTIMATE EXPIRY DATE: 07/18/2026

Parts Estimate - Not An Invoice

Part#	Description	U	Qty	Price	Amount
AUC19425	Gasoline Engine		1	2966.60	2966.60
				Subtotal:	2966.60
				Tax:	.00
				TOTAL:	2966.60

Authorization: _____

Terms: Net Cash. All accounts due 10th of month following purchase. Stocked parts may be returned free of charge up to 30 days; after 30 days a charge of 15% will be deducted. Non-stocked parts returned within 30 days are subject to full freight charges and 25% restocking charge; no credit will be issued after 30 days. ALL RETURNS MUST be accompanied by original invoice. SERVICE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 2% PER MONTH (24% PER ANNUM)

Direct all invoice inquiries to servicing branch.

PLEASE REMIT TO: P.O. BOX 549
BOTKINS, OH 45306

PURCHASER



461 BREADEN DR
MONROE, OH, 45050
Phone: (513) 539-0539
ZIMMERTRACTOR.COM

Invoice #	
Date	6/24/2026
Time	8:34 AM

PO #:	
Document #:	003-31397
Due Date:	

Salesman:	Dawn Schmidt
Ship Via:	
Terms:	Net 10th

HAMILTON TOWNSHIP (5136838520)		
7780 SOUTH RT 48		
MAINEVILLE	OH	45039
Contact:	HAMILTON TOWNSHIP, (513) 683-8520	

Rental Estimate

Ship To:		

Item Number	Description	Qty	Price	Amount	Disc	Subtotal	Sales Tax	Extended Amount	Back Order	Drop Ship
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SCAG 72" ZERO TURN - RENTAL RATES	1.00	\$3,000.00	\$3,000.00			\$3,000.00		\$3,000.00		
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\$250 PER 8 HOUR DAY - \$1,000 PER 40 HOUR WEEK - \$3,000 PER 160 HOUR MONTH - \$35 PER HOUR OVERAGE RATE

- ADDITIONAL CHARGES FOR FIELD SERVICE & MAINTENANCE - UNLESS MAINTENANCE CONTRACT IS MADE PRIOR TO COMMITMENT.
- MOWER WILL LEAVE WITH A FULL TANK OF FUEL - CUSTOMER RESPONSIBLE FOR REFUELING DURING RENTAL PERIOD.
- CERTIFICATE OF INSURANCE REQUIRED OR LDW WILL BE ADDED TO CONTRACT AT 15%.

Cash	Check/Check#	CC/CC Type	On Acct.	Mfg Credit	CIT	Deposit	Other
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Price on this sales quote is an estimate and is subject to being increased.

Final pricing and applicable programs will be established at delivery.

Order cancellation and refund of earnest money deposits are available in the event of a price increase between the date of the quote and the date of delivery.

Special order equipment that are non-stocking items will not be eligible for refunds of deposits made on equipment.

Summary of Charges	
\$0.00	Taxable
\$3,000.00	Non-Taxable
\$3,000.00	Subtotal
\$0.00	Sales Tax
\$3,000.00	Total
\$0.00	Amount Tendered
\$0.00	Change Due

Customer Signature	Date
--------------------	------

Exempt Tax Cert #:	
Expiration Date:	

Printed:6/24/2026 9:45 AM



Planning and Zoning Office
7/1/2026 Trustee Meeting

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Zoning and Planning Office:

Motion to approve Resolution 26-0701B providing for and authorizing the removal of vegetation, garbage, refuse and other debris at 0 Hildebrant Drive, Parcel 1604428003, in Hamilton Township, declaring a nuisance and declaring an emergency.

A violation notice was sent to the property owner on June 3, 2026, requiring removal of the high grass and debris from the property.

A final violation notice was sent to the property owner on June 15, 2026.



The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00PM on July 1, 2026, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Mark Sousa, Trustee, *Board Chair*
Joseph Rozzi, Trustee,

Mr. _____ introduced the following resolution and moved its adoption:

HAMILTON TOWNSHIP, WARREN COUNTY OHIO

RESOLUTION NUMBER 26-0701B

RESOLUTION PROVIDING FOR AND AUTHORIZING VEGETATION CUTTING AND TRASH REMOVAL AT O HILDEBRANT DRIVE, PARCEL 1604428003, IN HAMILTON TOWNSHIP, DECLARING A NUISANCE AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code §505.87 provides that a Board of Township Trustees may provide for the abatement and control over the removal of vegetation, garbage, refuse, and other debris from land located in the Township; and

WHEREAS, the Board of Township Trustees of Hamilton Township has determined that the continuing maintenance of vegetation, garbage, refuse, and other debris on the following properties in Hamilton Township is a nuisance:

0 HILDEBRANT DRIVE, 1604428003

NOW THEREFORE, Be It Resolved by the Board of Township Trustees, Hamilton Township, Ohio:

Section 1. That the vegetation, garbage, refuse, and other debris located on the following property in Hamilton Township is hereby declared to be a nuisance;

0 HILDEBRANT DRIVE, 1604428003

Section 2. Pursuant to O.R.C. §505.87, the owners and lien holders of record for the properties shall be properly notified of this action and given seven days to abate the nuisances;

Section 3. In the event the nuisance is not abated within the time period allowed, the Zoning Department of the Township is hereby directed to cause the cutting and control of

the vegetation and remove the vegetation, garbage, refuse, and other debris at the following properties in Hamilton Township:

0 HILDEBRANT DRIVE, 1604428003

Section 4. The owners of the following property in Hamilton Township shall be billed for such services and the Fiscal Officer of the Township is directed to place a special assessment on the real estate tax bill of the property if payment is not made within thirty days.

0 HILDEBRANT DRIVE, 1604428003

Section 5. The Trustees of Hamilton Township upon majority vote do hereby authorize the adoption of this resolution upon its first reading.

Section 6. This Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, and welfare of the Township. The reason for the emergency is to provide for safe and habitable properties in the township.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Mark Sousa	–	Aye _____	Nay _____
Joseph Rozzi	–	Aye _____	Nay _____

Resolution adopted this 1st day of July 2026

Attest:

Leah M. Elliott, *Fiscal Officer*

Approved as to form:

Benjamin J. Yoder, *Law Director*

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on July 1, 2026

Date: _____

Leah M. Elliott, *Fiscal Officer*



Office of Human Resources
7/1/2026 Trustee Meeting

The following motion(s) is/are requested to the Board of Hamilton Township Trustees from the Human Resources Manager:

Motion to approve the amendment of the Hamilton Township roster as presented.

- Appoint Brent Wilson to the position of Volunteer Chaplain effective July 1, 2026.



**Office of Public Works
7/1/2026 Trustee Meeting**

The following motion is requested by the Board of Hamilton Township Trustees from the Public Works Department:

Motion to approve the purchase of a cemetery deed as presented to the board.

- Cemetery Deed –
 - Connie Carver purchased Lot 618 graves 1 in Maineville Addition, deed number 2026-7

Deed For Cemetery Lot

Rev. Code, Sects. 517.07,.14; 759.12,31

Deed Number: # 2026-7

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned Trustees of Hamilton Township, Mark Sousa, Joe Rozzi, and Darryl Cordrey, in the County of Warren and State of Ohio, for and in consideration of the sum of \$2000 Dollars, to us paid by

Connie Carver Current Address: 5723 Cook Ave Blue Ash, OH, 45242 the receipt whereof is hereby acknowledged, do hereby **GRANT, BARGAIN, SELL AND CONVEY** to the said:

Connie Carver

and HIS/HER/THEIR heirs forever the following described lot or parcel of land in Maineville Addition : Lot: 618 Grave 1 as described upon the plat of said Cemetery, on file in the office of the Administration of said TO HAVE AND TO HOLD the same to the said

Connie Carver

and HIS/HER/THEIR heirs, to be used for the purposes of burial only, subject to the laws of this State regarding Cemeteries and the rules and regulations of the officers having control of said Cemetery.

In Witness Whereof, We have hereunto set our hands on this 1st day of July A.D. 2026

Signed and Acknowledged in presence of

in Warren County, Ohio.

**** The State of Ohio, Warren County, ss.**

Be It Remembered, That on this 1st day of July A.D. 2026 before me, the subscriber, a Notary Public in and for said County, personally came the above named Trustees of Hamilton Township in Warren County, State of Ohio, and as such officers, acknowledged the signed and sealing of the foregoing conveyance to be their voluntary act and deed, for the uses and purposes therein mentioned.

In Testimony Whereof, I have hereunto subscribed my name, and affixed my official seal, on the day and year last aforesaid.



Office of Township Administrator
7/01/26 Trustee Meeting

The following motion is requested by the Board of Hamilton Township Trustees from the Township Administrator:

Motion to approve the purchase of a wheel balancer, wheel lift and associated equipment from Smith Garage Equipment, Inc. in an amount not to exceed \$13,87.16

We currently have a tire and wheel balancer at the Public Works Department that is over twenty years old and is used to maintain vehicles in the Police, Fire and Public Works departments. It is no longer operable and is used 15-20 times a month on our various vehicles and equipment. We have four police cruisers needing use of it currently for the installation and balancing of new tires.

We have located a replacement piece of equipment in Lexington, KY that can be delivered on Friday. The replacement item will offer greater capability than the obsolete model as it can also be used on dump trucks and fire trucks. The equipment is estimated to have a two-to-three-year return on investment and can be paid for equally from the three different departments' funds.



QUOTE

Smith Garage Equipment, Inc.

3280 Blazer Pkwy. Ste.202
Lexington , Kentucky 40509
(859)-452-9977
orders@smithgarageequipmentinc.com

QUOTE NO. BF-HT-2
DATE 6/29/2026
SALES REP BRAD FERGUSON
PHONE NO. 513-704-6604
EMAIL ADDRESS bferguson1@cinci.rr.com

BILL TO:	HAMILTON TOWNSHIP	SHIP TO:	SAME
ADDRESS	8373 MAINEVILLE ROAD		
CITY, ST ZIP	MAINEVILLE , OHIO 45036		
PHONE NO.	(513) 678-3945		
CONTACT	RYAN CARREL		
EMAIL	rcarrel@hamilton-township.org		

PURCHASE ORDER NO.:	SHIP VIA:	PAYMENT TERMS:	METHOD OF PAYMENT:

QTY.	PART NO.	MANUFACTURER	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	SWE00	HUNTER	SMARTWEIGHT ELITE BALANCER		\$10,467.93
1	20-2765-1	HUNTER	BULLSEYE COLLET KIT		\$990.02
1	20-1207-1	HUNTER	MED. DUTY TRUCK CONE KIT		\$220.04
1	20-3101-1	HUNTER	WHEEL LIFT		\$2,009.17

				SUBTOTAL	\$13,687.16
				FREIGHT	INCLUDED
				SUBTOTAL	\$13,687.16
				STATE TAX	EXEMPT
				CITY TAX	
				COUNTY TAX	
				TOTAL DUE	\$13,687.16

*Invoices paid with credit card will be subject to a 3.5% processing fee.

*Terms are due upon receipt of equipment. A 5% monthly service charge will be assessed on past due balances after 30 days.

*Additionally, after 30 days with no payment we reserve the right to repossess equipment.

*Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. The seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

Please remit payment to 3280 Blazer Pkwy. Lexington , KY 40509